



Sponsor Readiness Checklist

Task	Status
Trial registered on ClinicalTrials.gov or CTIS	<input type="checkbox"/>
Form 3674 completed and signed	<input type="checkbox"/>
Results reporting planned within required timeline	<input type="checkbox"/>
Trial metadata (e.g., PI, dates, phase) consistent across systems	<input type="checkbox"/>
Internal SOPs for ongoing registry updates	<input type="checkbox"/>
Global registry harmonization across study teams	<input type="checkbox"/>
Lay summary prepared (EU only)	<input type="checkbox"/>
Audit trail of changes and version control in place	<input type="checkbox"/>